



YISC Meeting Minutes February 22, 2011

Environment Yukon Fish & Wildlife Boardroom # 10 Burns Road

Attendees: Board members: Matt Ball EMR, Bruce Bennett ENV, Kirstie Simpson EMR. Andrea Altherr coordinator, Jim Dillabough YAA, Chris Toleman HPW, Debbie van de Wetering EC, Heather Clarke ENV, Randy Lamb ENV.

Regrets: Lloyd Freese KNPR, Toos Omtzigt YEP, Denis Lacroix EC, Saleem Dar EC, Lyle Dinn EMR, Steve Gooderham NT, Cain Vangel YAA, Laurie Thorpe BLM.

Chair: Bruce Bennett
Minutes: Andrea Altherr

1. Round of introductions

Everybody introduced themselves.

2. Approval of agenda:

The agenda was approved.

3. Approval of minutes January 11, 2011 meeting

The minutes were approved.

4. Board of directors' update

- **Strategic planning:**

Matt will have a look at the latest version (6) and then it will be sent out to the membership. The strategic plan will remain a work in progress document.

Action: Matt to finalize the wording in the strategic plan.

Action: Andrea to distribute to membership.

- **Actions for 2011:**

Kirstie gave an update: Kirstie, Bruce, Toos and Andrea had a meeting with Devon Yakura from Balance Environmental Consulting. Devon is looking for a project and would apply for funding. Presently we don't have a project that would fit his skills. The board has not the capacity to guide through a project.

If YISC wants to pursue a research project, we have to make sure that the project is under supervision such as the college. YISC has not the human resources to support a student project. The college has previously showed interest in sponsoring research projects.

Any research project should fall into the key priorities defined in the strategic plan. These priorities are not defined yet. Bruce suggested focusing on the strategic plan at the next meeting to define operational priorities.

Action: The meeting in March is dedicated to the strategic plan.

- **Reclamation and Revegetation Guidelines:**
Randy Lamb and Kirstie Simpson informed about the process. Additional funds are secured. A working group set up by Randy Lamb will start working shortly. The working group will give directions for the update which will be done by Toos. Bruce suggested splitting up the tasks involved. Other components like illustrations will have to be done as well. Time constrains (deadline March 31) are dictating the schedule. Therefore the main focus is to work through the content by end of March.
Action: Randy Lamb in lead
- **Funding:**
No news from Invasive Alien Species Partnership Program (IASPP).
We are still looking for core funding. Kirstie suggested getting the letter for core funding out. During the discussion about where it should go we decided to target: Allan Nixon HPW, Lyle Henderson EMR, Kelvin Leary Environment, and someone from Community Services. It was felt that a letter is sufficient and the background document is not needed.
Action: Andrea to send a clean copy of the latest version of the core funding letter to the board.
- **Why should I care brochure:**
Andrea had sent out the cleaned up version which incorporated comments from Bruce, Matt and Nancy Campbell.
Action: The board will have another look at the context and the layout. Andrea will clean up the document and send it out again. The corrected PDF will go to the membership and on the website.
- **Whitehorse Climate Change Adaptation Project (WCCAP):** The first stage literature review was submitted and is presently reviewed by the board. Next step in the project are: IAS of most concern to Yukon (due March 4). Kirstie and Bruce will have a look at the document to make sure the content reflect what we were expecting. We need to give a feedback to Amy.
Action: Kirstie and Bruce to discuss and provide feedback to Amy.

5. Coordinator's Update:

- **Insurance:**
The paperwork is ready to be signed by a board member with signing authority.
Action: Matt to go to Cooperators to sign.
At this point we are only entering general liability. The attendees felt, that director's liability is not necessary at the moment. It would be useful to set up a protocol to clarify that contractors involved with YISC need to provide their own insurance.
- **Public forum in Vancouver January 18-19, 2011:**
Andrea Altherr and Maureen Huggard attended the forum. One day prior to the forum a meeting of the National Invasive Species Working Group was held. Andrea attended. During the meeting all the provinces (only one was not represented) and the territories (only Yukon was present) shared their highlights and projects. Next steps for the working group were discussed. Gail Wallin had submitted a proposal to IASPP on behalf of the working group. The money would be used to set up a more formal structure for the working group.
Bruno Paris of Environment Canada gave an update on the national governance structure.
- **Update on ongoing projects:**
The money received by the Yukon Environmental Network Fund (YEN) supports council functions, contact with national working group and contact with membership (email correspondence, website). The contribution will be terminated end of March.

6. Review of action items

Postponed to next meeting

7. Round table

Nobody had anything to add.

Meeting adjourned: 5:00PM

10. Next meeting

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